



## ENAO CONSTITUTION

1. Seal:

The seal of the Association shall be in such form as shall be prescribed by the Board of Directors of the Association and shall have the words "Emergency Nurses Association of Ontario" endorsed thereon.

2. Qualifications of Members:

Membership in the Association shall be:

- Voting Membership is open to all Registered Nurses currently, or who have been, involved in Emergency Nursing practice, including, but not limited to, those involved in practice, research, management and education.

3. Officers and their Election:

- The officers of the Association shall be a President, President Elect/Past President, Membership Administrator, Treasurer, Communications Officer, Education Coordinator, Member at Large and Webmaster.
- The President-Elect is elected for a one-year term, followed by two years as President, and then one year as Past President.
- The positions of Membership Administrator, Communications Officer, Treasurer, Education Coordinator and Member at Large are elected for a two-year term.
- The Communications Officer and Treasurer are elected in odd numbered years.
- The Secretary and Membership Secretary are elected in even numbered years.
- The position of Webmaster is an appointed position for an indefinite term, due to the unique skills and abilities required.
- All officers shall be announced at the Annual General Meeting.

4. Meetings of the Association:

- Meetings of the Board of Directors will be held at the time and place, as determined by the President and / or Board members. A written thirty (30) day notice of meetings will be sent to all Board members. There shall be a minimum of two (2) Board Meetings per year.
- The President may call an emergency meeting of the Board of Directors for business requiring attention and / or resolution prior to the next biannual Board meeting.
- An emergency Board meeting may be conducted by internet videoconference or teleconference, providing all participants can hear and / or see each other at the same time.
- An Annual General Meeting (AGM) for the transaction of the business of the Association shall be held at such a time and place as may be decided upon by the Board of Directors. Notice of the AGM will be sent to all members at least thirty (30) days prior to the meeting date.

5. Amendments to the Constitution:

- Amendments to the Constitution may be made at the AGM of the Association by a majority vote of the voting members present.

Reformatted: November 2008

Revised: August 2016.

